

Key Points of SEND Support in Schools

These are the key points about pupils who are vulnerable and who may have SEND (Special Educational Need and/or Disabilities) but do not have a RoN (Record of Need).

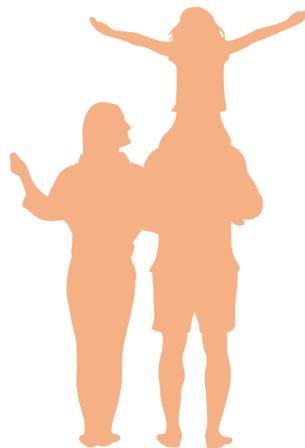
Schools should regularly and carefully review and where necessary improve teachers' understanding of strategies to identify and support vulnerable pupils and their knowledge of SEND. **(4.36)***

For higher levels of need, schools should have arrangements in place to draw on more specialised assessments from external agencies and professionals. **(4.37)***

Schools should hold an early discussion with the pupils and parents. They should record and copy to parents the outcomes which are agreed together with the next steps to help achieve these outcomes. At this point schools should help parents and young people find additional information, advice and support services. **(4.38)***

Schools should make it clear to parents if the support their child needs can be provided from the schools Ordinary Available offer or whether something different or additional is required. **(4.39)***

A clear date for reviewing progress should be agreed and the parent, pupil and teaching staff should each be clear about their role. If it is decided that a pupil does have SEND this should be recorded and the pupil's parents must be formally informed that special educational provision is being made. **(4.42)***



Schools should then assess the pupils needs, PLAN appropriate support, DO what has been planned and REVIEW the pupil's progress in response to support. **(4.43)***

The school should obtain a wide range of evidence including the views and experience of parents, the pupil's own views and, if relevant, advice from external support services. School should take seriously any concerns raised by a parent. **(4.61)***

The plan and the support should be reviewed regularly. **(4.52)***

All teachers and support staff who work with the pupil should be made aware of their needs, the outcomes sought, the support provided and any teaching strategies or approaches required. This should be regularly recorded and updated on the schools information system. School must inform parents if their child is included on the SEND register. **(4.38 and 4.73)***

If outside practitioners in health, education or care are not already working with school staff, the school SENCo can contact them only if parents agree and provide a signed consent form. **(4.60)***

*Information from: [Jersey SEN Code of Practice \(2017\)](#)